

What is a GSA Schedule Contractor Team Arrangement (CTA)?

A GSA Schedule Contractor Team Arrangement (CTA) is an arrangement between two or more GSA Schedule contractors to work together to meet agency requirements. The CTA document is a written agreement between team members detailing the responsibilities of each team member. The CTA allows the contractor to meet the government agency needs by providing a total solution that combines the supplies and/or services from the team members' separate GSA Schedule contracts. It permits contractors to complement each other's capabilities to compete for orders for which they may not independently qualify. A customer benefits from a CTA by buying a solution rather than making separate buys from various contractors.

How do GSA Schedule Contractor Team Arrangements (CTAs) differ from Prime Contractor/Subcontractor Arrangements under Schedule contracts?

Contractor Team Arrangement (CTA)

Each team member must have a GSA Schedule contract.

Each team member is responsible for duties addressed in the CTA document.

Each team member has privity of contract with the government and can interact directly with the government.

The ordering activity is invoiced at each team member's unit prices or hourly rates as agreed in the task or delivery order or GSA Schedule BPA.

Total solutions, otherwise impossible under individual GSA Schedule contracts, can be put together quickly and easily.

Prime Contractor/Subcontractor Arrangement

Only the prime contractor must have a GSA Schedule contract.

The prime contractor cannot delegate responsibility for performance to subcontractors.

Only the prime contractor has privity of contract with the government and can interact with the government. The prime contractor is responsible for its subcontracting activities. (Ordering activities are encouraged to specify in the Request for Quotation (RFQ) that the use of subcontractors requires prior approval by the ordering activities.)

The ordering activity is invoiced in accordance with the prime contractor's GSA Schedule contract, including any applicable price reductions.

The prime contractor is limited to the supplies and/or services awarded on its GSA Schedule contract.



How can an ordering activity ensure that the responses it receives to its Request For Quotation (RFQ) are, in fact, Contractor Team Arrangements (CTAs) and not simply Prime Contractor/Subcontractor Arrangements under Schedule contracts?

GSA strongly recommends that an ordering activity's RFQ indicates that all CTAs must be specifically identified as such, and that the CTA document be submitted to the government as part of the quotation in response to the RFQ. Do not be confused, for example, by a "Team ABC" response; the response should clearly identify that the GSA Schedule contractors are proposing a "Contractor Team Arrangement." The CTA should designate all team members, their corresponding GSA Schedule contract numbers, and describe the tasks to be performed by each team member, along with the associated proposed prices (e.g., unit prices, labor categories, and hourly rates). If applicable, the team lead should also be identified, as should the individual team members responsible for delivery, warranty, and other issues. The ordering activity should then be able to verify that any proposed unit prices or hourly rates do not exceed the prices awarded under each team member's GSA Schedule contract and avoid any misunderstandings regarding each team member's responsibilities and prices.

About Supremesoft

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